Ministry of Industry and Entrepreneurship Development

National Enterprise Development Authority (NEDA)

Career Opportunity – Contract Basis (One Year)

Accountant – 01

Applications are invited from qualified Sri Lankan citizens for the above vacancy.

Description of the Job

I. Responsible for all aspects of financial management including planning, forecasting, controlling, monitoring and evaluation of financial performance

II. Ensure the best accounting practices and provision of timely information and submission of financial reports

III. Responsible for overseeing overall accounting functions, financial data and implementing cost-effective financial strategies

IV. Budgeting, statutory account preparations, taxation matters, project costing & inventory management

V. To liaise with the Chief Accountant of the line ministry & the General Treasury on financial matters

VI. To liaise with the Auditor General / Banks / Suppliers/ Customers

VII. Accurate & timely preparation and submission of Financial Statements and other financial and Management reports as required

VIII. Supervision of function of accounting staff and their performance

IX. Any other works assigned by the Chairman/ Director General and/or Director from time to time

Qualifications & Experience:

External Candidates :

A Bachelor's Degree in an Accountancy / Management / Business Administration / Commerce which is recognized by the U.G.C. **OR** Intermediate level qualification of the Institute of Chartered Accountants of Sri Lanka (ICASL) **OR** Intermediate level qualification of Chartered Institute of Management Accountants (CIMA) **OR** Intermediate level qualification of Association of Certified and Corporate Accountants (ACCA) **AND** at least three years (03) year of experience in accounting and finance in a Government

Department/ Corporation / Board or a reputed Mercantile Establishment after obtaining above qualification

Internal Candidates (1 or 2 below):

1. Having obtained the qualifications required by the external candidates above
2. Completion of minimum five (05) years satisfactory service in a post in the in the Junior Manager (JM) Category, in the subject area relevant to the post.

Salary Scale would be:

Salary Scale – Rs. 81,710 + 17,800 (COL). + government approved allowance

Age: Age should be not less than 18 years and not more than 45 years. The upper age limit will not apply to internal candidates.

Working Place: Colombo Head Office. Language Requirement: Communication in English will be considered an advantage.

Selection Criteria:

Recruitment will be carried out through a structured interview conducted by a panel appointed by NEDA. Shortlisted applicants, based on higher qualifications and relevant experience, will be invited for the interview. Final selection will be determined by performance at the interview.

Terms and Conditions of Service:

All recruitments to this category shall strictly comply with the provisions of the Scheme of Recruitment of NEDA.

Application Procedure:

The duly completed specimen application form, together with copies of all educational and experience certificates, must be forwarded to the address below on or before **26th October 2026 at 2.30p.m.** Applications received after the closing date will not be accepted. The post applied for should be clearly indicated on the top left-hand corner of the envelope.

Applicants currently employed in Government Institutions, State Corporations, or Statutory Boards should submit their applications through the respective Heads of Institutions, with his/her recommendation.

For Specimen Form of Application :Specimen form of Application.pdf

Chairman/ Director General
National Enterprise Development Authority
No. 561/3, Elvitigala Mawatha,
Colombo 05.